



Town Hall Rules and Regulations

Wedding Facility Fee: \$2000*
Refundable Deposit: \$500

*Fees may be changed without notice at any time.

HOURS: Friday (10AM– 11PM); Saturday (10AM – 11PM); Sunday (10AM until 4PM)*

*Rental time includes set-up, function, and clean up. *You will be granted access to the Town Hall 15 minutes prior and 15 minutes after your rental time.*

Please note that once the clubhouse doors are unlocked, they will remain unlocked until the end of your rental period.

WEDDING FACILITY INFORMATION

1. Complete payment of the rental fee and deposit must be paid within 10 days of the rental confirmation. The total payment includes the **rental fee of \$2000** plus the **\$500 damage deposit**. After the event, the deposit will be refunded to the resident as long as rules and cleaning guidelines were followed.
2. Event parking is provided in front of the Town Hall. Additional parallel parking is available around the Village Green.
3. McKay Management is only responsible for facility rental. Catering, tables, or other event needs are the responsibility of the renter. Furniture or other rented equipment must be removed from the facility by 4pm on Sunday. If necessary, it can be placed on the back porch of the Townhall to be picked up by noon on Monday.
4. Outdoor tents are allowed on the Village Green. Any tents or other furniture must be removed from the facility and lawn by noon on Monday
5. Music (DJ's, bands, etc) is permitted during the rental. Music or any other excessive noise must be concluded by 11PM.
6. Renter agrees to be responsible for obtaining any licenses pertaining to works of authorship as defined by the Copyright Act of 1976, including, but not limited to, musical works; dramatic works; pictorial, graphic, and sculptural works; motion pictures and other audiovisual works; and sound recordings. By renting the clubhouse, renter agrees to hold Association and McKay Management harmless from any and all claims, including, but not limited to cease and desist letters, demands for payments and alleged violations of applicable law.

INDEMNIFICATION:

Renter agrees to indemnify, defend, and hold harmless Association from and against any and all liabilities, losses, damages, costs, expenses (including all reasonable attorney's fees and

expenses of renter and the Association), causes of action, suits, claims, demands, or judgments of any nature whatsoever arising from (i) any injury to, or the death of, any person, or any damage to property on the Association or upon adjoining sidewalks, streets, or ways, or in any manner growing out of or connected with the use, non-use, condition, or occupancy of the Association or related facilities or any parts thereof, or resulting from the condition thereof or of adjoining sidewalks, streets, or ways, (ii) violation of any agreement or condition hereof, (iii) violation by renter of any contract or agreement to which renter is a party, or any restriction, statute, law, ordinance, or regulation, in each case affecting the Association or related facilities or any part thereof, or the ownership, occupancy, or use thereof, (iv) any negligence or tortious act on the part of renter or any of its agents, contractors, licensees or invitees, and (v) any injury or claim associated with the performance of any work protected by intellectual property law or any other related cause of action. In case any action, suit, or proceeding is brought against the Association by reason of any occurrence herein described, renter will, at its own expense, defend such action, suit, or proceeding with counsel reasonable acceptable to Association. Nothing in this provision shall be interpreted as limiting renter's obligations under other provisions of this agreement, including the obligations set forth in Paragraph 6.

WEDDING FACILITY RULES

- No smoking in the clubhouse.
- Clubhouse shall be vacated by 12:00 midnight.
- No decorations are to be attached to the walls, ceiling or ceiling fans of the clubhouse.
- The drapes attached to the wall in the Town Hall are stationary and should not be pulled or closed.
- No glass containers are allowed outside the clubhouse.
- No animals are allowed in the clubhouse.
- Turn off lights before leaving the clubhouse.
- The furniture is not to be moved or rearranged.